**Friends of Peninsula Community Library (in person)**

**Meeting Minutes, Wednesday, November 17, 2021**

The meeting was called to order by President Mary Kennedy at 1:05 p.m.

In attendance (in person): Penny Campo-Pierce, Chris Cipko, Nancy Davy, Nora Francis, Mary Kennedy (President), Ellen Kerr, Gladys Maguire, Madelyn Ryan (Vice-President), Vicki Shurly (Library Director), Nikki Sobkowski, Gretchen Soutear, Robbin Stott (Membership Chair), Nancy Tucker (Secretary), Pat Wittkopp (Treasurer).

**Review/Approve 9/22/2021 minutes:** Copies of the minutes were available. No changes were suggested. Motion to approve the minutes was made by Pat Wittkopp and seconded by Ellen Kerr. The minutes were approved. It was pointed out that the minutes will be available on the library website for public view.

**PCL Director’s Report:** Library Director Vicki Shurly shared the following information:

* 1800 craft bags have been distributed to date. These are a big hit.
* The library’s audit has been completed. The State of Michigan approved.
* The annual appeal letter was sent on November 15. Everyone should receive it soon.
* Quilt of the geographic area of Old Mission and surrounding bays made by Helen Vogel has been donated and will hang in the Children’s area of the library.
* Story walk exhibit signs (15) have been installed in the garden by Old Mission Associates. They allow for frequent changing of stories and promote literacy. The signs were donated by Ellen Kerr—many thanks to Ellen. Installation costs were covered by Friends of PCL. A reading tunnel will be installed next year.
* Bricks were also installed, sponsored by FPCL.
* A drainage plan contract was awarded to Old Mission Associates, to be done in spring. It includes French drains and rain swales with native plants.
* Witch Wendy (the PCL Director’s alter ego) went to Old Mission Peninsula School’s amphitheater to tell stories to the children, including the much-demanded Vinder Viper.
* Staff changes at the library: Thena has accepted a position at the Old Mission Peninsula School. New staff include Kim Lakes Morman, Denise Olsen, and Anais Mohr.
* The Boathouse event will be takeout again this year on April 12. There will also be a silent auction. Details are still being worked out.
* A sight reader (lightly used) has been donated to the library.

**Treasurer’s Report**: Treasurer Pat Wittkopp provided a report (copies available on request) and indicated FPCL received one donation since September of $345 and that the FPCL balance is $32,122.79. That balance will be depleted somewhat as we take care of our obligations.

**President’s Report:** President Mary Kennedy raised the matter of our $9,000 commitment to the library for their on-going programs. A motion was made by Penny Campo-Pierce to give the library $9,000 per our commitment to fund programs. The motion was seconded by Nora Francis. The motion was approved by voice vote.

In addition, the installation of storyboard holders, xylophones, and signs in the garden, plus the installation of bricks cost $1,560. A motion was made by Nora Francis to reimburse the library for the cost. It was seconded by Chris Cipko. The motion was approved by voice vote.

Thanks to Nora Francis and Lisa Taylor for their work on the bookshelves at the entry to the library. Nora will be changing to a Christmas theme soon.

**Vice-President’s Report:** Vice-President Madelyn Ryan discussed the experience with Better World books on picking up what was left from the book sale. The company was quick about sending boxes. Three palettes of about 40 boxes each were prepared in the carriage house. The shipper, after some confusion (including sending the wrong truck, needing a truck with a lift,) picked them up and took them off. Madelyn suggested that we could continue with Better World Books, or another possibility is Thrift Books, which does much the same thing. We learned much from this experience.

**Library Director** Vicki Shurly brought up an opportunity for us to partner with TADL and TC Habitat for Humanity to find age-appropriate books for the children of families who will be receiving Habitat homes. We agreed it was a good idea to pull children’s books as we sort for our book sale and set them aside for Habitat for Humanity.

**Committee Reports**

**Membership Committee:** Membership Chair Robbin Stott reported that we have added one household membership since our last meeting, so that as of the end of October, we have a total of 250 members. It breaks down this way:

* 50 individual members,
* 84 household members, (2 per household=168 members)
* 32 lifetime memberships.

The membership form will go out in January 2022 for next year.

**Old Business:**

Marcia Decker is our new book sale chair for 2022. She is working on a revised handout for book donations. Book donations will take place on the 1st and 3rd Mondays of each month from 4-6 pm in the Carriage House—December 6 and 20, January 3 and 17. Volunteers are needed for collections. A sign-up sheet was passed around.

**New Business:**

**Elections for Secretary and Treasurer.** Nancy Tucker (Secretary) and Pat Wittkopp (Treasurer) have agreed to continue their positions. Nominations were opened to the floor; however, there were none. A motion was made by Chris Cipko to accept the nominations and seconded by Robbin Stott. A voice vote was held—Nancy and Pat will continue in their respective positions.

Nancy Davy reminded us that we need someone to look over the financial records—the names suggested were David Tucker, Chris Cipko, and Rod McLaughlin.

A reminder was made that going forward, bricks will be installed once a year.

\*\*Meeting adjourned at 1:57 p.m.

\*\*Next meeting will be January 19, 2022, at 1 p.m. in the Community Room of PCL.

Respectfully submitted by Secretary Nancy Tucker